

St. Clement's by-the-Sea
Annual Report of the Parish
for the year 2013
January 26, 2014



Parish Mission Statement:

Follow Christ through the way we live and love, spreading the good news of God in Christ, opening our hearts to all.

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Remaining candidate biographies will be in a separate handout

2013 Clergy

The Rev. Patrick Crerar Rector
 The Rev. Shireen Baker..... Assistant Rector (beginning August 2013)
 The Rev. William Wells Chaplain in Residency

2013 Staff

Bart Ashbaugh Sexton
 Daniel Blume Weekend Sexton (Jan-Aug)
 Donna Blume Nursery
 Chandra Boughton Parish Administrator
 Pilar Coral..... Weekend Sexton (Aug-Dec)
 Tom Fahney..... Soloist / Spanish Service Musician
 Sarah Harrison..... Sunday School Director
 Dan Resch..... Organist and Choirmaster

2013 Vestry

Steve James..... Senior Warden
 Roger Morrison Junior Warden

Mike Badstubner Buildings and Grounds
 Curt Bower Finance
 Alec Griffith Communications
 Tina English..... Pastoral Care
 Judy Johnson..... Outreach
 Gerri Knapp..... Parish Life
 Alejandra Martinez Latino Ministry
 Lauri McIntosh Registrar
 Barbara Tornquist..... Evangelism and Congregational Development
 Tatia Wallett..... Christian Education

Frank Busam..... Treasurer

**Agenda for the Annual Parish Meeting for the year 2013
January 26, 2014**

Call to Order and Opening Prayer.

Distribution of Attendance Lists – *to be signed by all present, please.*

Appointments by the Rector

Clerk of the Annual Meeting: Lauri McIntosh

Parliamentarian: _____

Tellers: TBD

Approval of the Minutes of the Year 2011 Annual Meeting – beginning on page 6

Reading of the Qualification of Voters..... Rector
Communicants in Good Standing in the Parish alone shall choose by ballot the Vestry members to serve for three years.

[Canon 9, Sec. 2, p. C-26]

A Communicant in Good Standing is a baptized person who is faithful in corporate worship and has received the Sacrament of Holy Communion at least three times during the preceding 12 month, is 16 years old or older, and is a recorded contributor to the support of the Church with money or with personal service. [Canon 20, Sec. 1 & 2, p. C 39]

Report of Nominating Committee.....

Vestry - 3-year terms (expiring January 2017)

Peter Knapp

Diana Olmeda

Nominations from the floor

Appointment of the Senior Warden by the Rector

Election of the Delegates to Diocesan Convention (2 needed)

Senior Warden

Junior Warden

1. _____

2. _____

Nominations from the floor

Election of Alternates to Diocesan Convention (2 needed)

1. _____

2. _____

Nominations from the floor

Election of Representative to the Deanery Council (1 needed)

Annual Reports “by title” – in the Annual Report booklet

The presentation of reports “by title” is the norm of the Episcopal Church. The author or other person presenting the report says,

I present the report of _____ by title and move its acceptance.

After that motion has been seconded, constructive discussion of the report may be held. Reports at the Annual Meeting are accounts of what has been done by a particular group or an individual in the past year.

Or, someone may move that *all* reports be accepted, with thanks, as presented in the Annual Meeting booklet.

Welcome and Introduction of those attending their 1st Annual Meeting.

Rector’s Report The Rev. Patrick Crerar

Treasurer’s Report: Operating Fund, Assets and Funds..... Curt Bower

Vestry Budget for 2014 Curt Bower

Thanksgivings:

- Necrology
- New Members

Old Business

New Business

Announcements of the Results of the Elections

Installation of Newly-Elected Members of the Vestry

- | | |
|---------------|---|
| People | We present these persons to be admitted to the ministry of Sr. Warden and Members of the Vestry of this Parish. |
| Rector | Are these persons you present prepared by a commitment to Christ as Lord, by regular attendance at worship, and by knowledge of their duties, to exercise their ministry to the honor of God, and the well being of God’s Church? |
| People | We believe they are. |

Concluding Prayer and Adjournment

Please be sure you have signed the attendance roster!

St. Clements By-the-Sea
82nd Annual Meeting—January 29, 2012
MINUTES

Call to Order & Opening Prayer

Fr. Patrick Crerar opened the meeting with a prayer.

Approval of Minutes of the 2012 Annual Meeting

A motion was made by Tom Colt, seconded by Chris LaBarthe and carried unanimously that the minutes of last year's annual parish meeting be approved.

Qualification of Voters: Fr. Patrick read the qualifications, as noted in annual report.

Report of the Nominating Committee and Election of Vestry Members

Steve James announced the following candidates had been proposed to be elected to the Vestry to serve 3-year terms expiring January 2016: Curt Bower, Tina English, Mike Badstubner, and Tasha Wallet. 2-year term: Roger Morrison. 1-year term: Barbara Thornquist. There were no further nominations from the floor. Marc Allen moved, Pat Welliver seconded. The new Vestry members were elected by acclamation.

Appointment of Senior Warden:

Steve James was appointed for another 1-year term as Senior Warden by Fr. Patrick.

Election of Delegates to the Diocesan Convention

The following names were submitted as delegates to the convention: Jim Prothero and Mike Morris. Char Bailey-Crowe moved they be accepted, Ruth Harvey seconded. They were elected by acclamation. The Senior Warden and the Junior Warden will also be delegates.

Election of Alternate Delegates to Diocesan Convention

Andrea Morris and Katrina Soto were nominated by Tom Colt, seconded by Jim Pechos. Accepted by acclamation.

Election of Representative to the Deanery Council

Lauri McIntosh was nominated (Alejandra Martinez moved, Gwendolyn Wilson seconded) and elected by acclamation.

Acceptance of Annual Reports - in the Annual Report booklet

Motion to accept all reports with thanks: Larry Sawyer moved, Bill Schmiede seconded. Approved by acclamation.

Alter Guild Report: presented by Katrina Soto. Men and Women of the parish are invited to participate

Anchors Report: presented by Pat Sawyer

Buildings and Grounds report: presented by Marc Allen with thanks to everyone for their assistance

Communication Report: presented by Alec Griffith

Daughters of the King Report: presented by Katrina Soto

Latino Ministry Report: presented by Alejandra Martinez

Memorial Committee and Worship Report: presented by Tom Colt

Outreach Report: presented by Judy Johnson

Parish Life Report: presented by Lanneau Miller

Finance and Treasurer's Report: presented by Bill Schmiede.

Vestry Budget for 2013 Report: presented by Bill Schmiede. Reduction in Mission Share to Diocese from 15% to 12% was noted. Rector explained the painful process of cutting expenses in many areas and still having to deal with a deficit budget. Rector noted that in November 2012 we were facing a \$9,755 deficit. Yet, we ended 2012 with a surplus. Rector shared his desire to keep our funding to the diocese at the level it has been in the past. Rector shared with the congregation the vestry's decision to designate any surplus we might have for 2013 to the diocese first to restore us to the prior funding level.

Welcome to those attending their 1st Annual Meeting.

Rector's Report: presented by Fr. Patrick. Thanksgivings, necrology and new members. Motion to approve the Rector's Report, moved by Mike Morris, seconded by Roger Morrison. Approved by acclamation.

Old Business

None

New Business

Fr. Patrick announced the "Star of St. Clement's" 1st annual recipient: Lanneau Miller.

Installation of the newly elected members of the Vestry

Presented by the People and accepted.

Concluding Prayer, Video, and Adjournment

Respectfully submitted,
Lauri McIntosh, Clerk for the Annual Meeting.

Rector

2013 was another incredible year here at St. Clement's. It was in many ways a musical year. We had our **concert series** in both the Spring and Fall, which featured both outside musicians and many of our own, very talented, singers and instrumentalists. Thanks to the efforts of many parishioners, we raised the funds necessary for a new Grand Piano, as our prior piano was on its last legs. Our new piano arrived at the end of October, and everyone who has played it has been incredibly impressed. At the end of 2013, we received news that our music director and organist for more than a decade, Dan Resch, had received a call to a parish in Newport Beach and would be leaving us. Since that time, a dedicated group of parishioners has been discerning about our music program, and interviewing the music director for our future. I hope to be able to announce our new music director / organist soon.



In 2013, we called St. Clement's **twelfth assistant rector**, the Rev. Shireen Baker. A recent graduate of Virginia Theological Seminary, Shireen was sponsored for ordination from our diocese, and was raised up in her home parish of St. Thomas the Apostle in West Hollywood. Shireen arrived as a transitional deacon and was recently ordained to the priesthood. She has been a tremendous help to us. Since her arrival, Shireen has been active in leading worship, reading the gospel and preaching. She has made many pastoral calls, bringing communion to those who have difficulty being here on Sundays. She has provided important pastoral coverage as well, especially at times and on days when the rector is not available. On a recent Friday for example, the rector's typical day off, Shireen was able to respond to immediate pastoral need of a parish family needing last rites for their loved-one. In addition to the many and considerable gifts that Shireen brings to our parish, her presence here has allowed the rector time to pursue **programming for our parish**, that he simply did not have the time to pursue in the past. Such programming includes our Episcopal 101 class, which began shortly after Shireen arrived and continues to this day. This class has been very much appreciated by those who attend. Shireen's presence here also allows the rector more time to be involved in our local community, to visit with parishioners in their homes, and to do more evangelism in our neighborhood (all necessary for our spiritual and numerical growth). Both clergy share in the mentoring of our Rite 13 class, and we've learned that having a clergy presence among our young people is very much valued by our people.

I could go on about the value that Mother Shireen brings to St. Clement's, I would rather though like to focus on what we've given to Shireen. What she has found in us is a loving community where she can grow in her ministerial capabilities, where she can preach, teach and pastor. I've seen an incredible amount of growth in her in the last several months, including a great deal more self-confidence, a willingness to try things that she'd normally be a bit timid about trying, and she is learning Spanish at an alarmingly fast rate. Indeed, her accent is better than mine already. I have no doubt that Shireen will continue to grow in ways that are fulfilling to her and to us as a parish. For the year ahead, we've discussed Shireen's work with our young people, a movie and discussion group for adults that she would lead, and a program for our seniors that would include a quarterly luncheon. Further, we are exploring whether there is sufficient demand for a mid-week Eucharist.

In the area of **Christian Education**, I've already mentioned above the Episcopal 101 and Rite 13 programs. We also had our first full year with Sarah Harrison at the helm of our Sunday School program. She has done an exceptional job and I've been very pleased with the Christian education that our young people are receiving. Sarah's leadership and singing talent were also very present in our Christmas pageant. And any of you who were there know how special that program was. In addition to the Christian Education programs for youth, we had a wonderful Lenten program on the Psalms, and also continue to offer our weekly Bible Study. Parishioner Jim Pechous will also be leading an adult education series, called Financial Peace University. And we are exploring whether we could offer a program of discernment for people in the San Clemente area who are seeking direction in life or vocation. Discernment is actually something the Episcopal Church does very well. And surveys indicate a need here in our community.

2013 was another great year for **Stewardship**. In 2012, our Stewardship base, i.e. the amount of actual pledges received was about \$269,000. By the end of the year, we had actually received \$276,383, a difference of almost \$7,400. In 2013, we had received an 8.5% increase in pledges over the prior year, to \$287,121. However, as you'll hear from our finance chair, we actually received \$299,329, an almost \$12,000 difference. That's really super! So far for 2014, we have received promises or pledges for about \$320,000. That is an 11.5% increase over the pledges received the prior year. That too is really great news! However, it wasn't quite enough to cover the difference in our budget for the cost of having two full-time clergy. We received a one-time matching grant for \$12,000, and as of this writing we are only \$900 away from meeting that challenge grant!

In other good news, financially speaking, we raised some \$24,000 for the new piano mentioned above, whose delightful sounds you have no doubt enjoyed. We also received two large contributions to our **Endowment Fund**, bringing the total in that fund to \$150,000. That is a great start, and for the first time we'll start to receive income from the Endowment this year. My own goal is that the Endowment would one day grow to be \$1,000,000. At that level, the income from the Endowment could make a substantial impact on the outreach we could do right here in our community, would support new ministries and initiatives and would provide sufficient funds to help to maintain our beautiful, historic, church, among other things.

We did have to spend quite a lot of money in 2013 for items that were critical. We had two sidewalks that were in disrepair and were unsafe. We spent more about \$25,000 to replace those sidewalks. The good news is that they are now replaced and will not require replacement again for decades to come, hopefully. Further, we had to replace our main heater in the sanctuary and parish office, which were both inefficient and, in the case of the office, unhealthy. We spent almost \$7,200 for those replacements and upgrades. As a result we currently only have about 1 month's worth of expenses in our savings, or Management Reserves. I'd feel a lot better if we had 2-3 months there were of savings there. On a positive note, our spaces are much more safe, comfortable and efficient, perhaps than ever.

2014 will certainly be **a year of transitions**. I've mentioned some of them above. One that I must mention here is that we will be saying "goodbye" to our wonderful parish administrator, Chandra Boughton. Chandra's husband has been asked by his company to relocate to Tennessee, so Chandra and Chris, and their beloved canines (Carl and Dave) will be loading up the truck and moving to Nashville. This will take place around the first of April. We'll begin looking for a new Parish Administrator soon, so that Chandra and whoever we call can work together for a period and ensure a smooth transition. Chandra has been with us for more than six years, and has served two rectors and two interims, and helped us to smoothly come through all that change. Everyone who works with her remarks about how blessed we are to have her. We send her with our best wishes and love, confident that she will be a blessing whatever God leads her to do in Nashville.

In all, our parish is a thriving place where the Spirit of God can be experienced daily. I'm very grateful for you and this place. We continue to offer God's love through our worship and welcome. We continue to be a home for many, who come here seeking healing and salvation. I'm excited to see what God has in store for us in this new year.

Fr. Patrick

The Rev. Patrick Crerar

Senior Warden

As my term as Senior Warden comes to a close, I am filled once more with gratitude for the support and dedication of our vestry and treasurer. Their work on your behalf, in the service of our parish community and our community at-large, is inspirational.

As you read through their annual ministry reports, please join me in giving thanks for their tireless and selfless service. But please – take it one step further and ask yourself how you might serve in any of these positions in the future. Our parish is healthy, both financially and spiritually, because of the contributions of many, many people. Your own contribution and participation will not only strengthen our congregation, but will also return manifold blessings to you in ways you might not imagine.

In the spirit of all the blessings I have received as a member of this congregation and vestry, and in faith and humility, I thank you all for the opportunity to serve and look forward to our ongoing journey of devotion and service in the name of our Lord, Jesus Christ.

Respectfully yours,

Stephen James
Senior Warden



Altar Guild

The Altar Guild prepares the chancel for all services throughout the year: Sunday Masses, weekday services, funerals, weddings, and special celebrations. On Saturdays, we clean the chancel and sacristy. We also care for the vestments, linens, and communion vessels, as well as ordering supplies for services. Prior to Christmas and Holy Week we work with the Flower Guild to coordinate the cleaning, greening and flowering of the church.



We welcomed Mother Shireen to our parish this year and have enjoyed working with and getting to know her. We continue to enjoy assisting Father Patrick in setting up the services for the parish.

In August, Father Patrick hosted a luncheon honoring our long time, devoted member, Julia Rae Walz. She has regretfully resigned her position on Altar Guild. There are no words to express our gratitude to her for her many years of service. She continues to be an inspiration to us all. To borrow a line from Matthew's Gospel: Well done, good and faithful servant.

We also bid a sad farewell to Jeanne Schmiede. She and her husband have moved from the area. She will be dearly missed, both as a friend to all and a tireless worker.

We were blessed with the addition of several new members this year. We happily welcomed Carolyn Allen, Bertie Lloyd, Sherilee Pocino, and Kate Styles. We are enriched by their presence and talents in our ministry..

Altar Guild members serve on teams. Each team is responsible for one week each month.

Currently serving St. Clement's (as of 1/1/2014):

Team One: Katrina Soto, Sue King, Carolyn Allen

Team Two: Anne Garcia, Jan Lee-Thorp, Bertie Lloyd

Team Three: Joyce Stewart, Sherilee Pocino, Kate Styles

Team Four: Tina English, Patty Clarke, Michelle Higgins

Spanish Language Service: Elvira Carrillo, Alejandra Martinez, and Diana Olmedo

Serving the Lord and the people of St. Clement's By-the-Sea through the ministry of the Altar Guild is a very special blessing to all of our members. Currently, we do have positions available. If you feel called to join in this ministry, please speak to the Rector.

Respectfully submitted,

Katrina Soto

Directress

Anchors Supper Club

Anchors is a wonderful way for people to get together for food and conversation in a relaxed setting. All adults in the parish are welcome on the third Friday of the month to come socialize and enjoy delicious food. Two Sundays prior to the event a sign-up sheet is out for those coming to select the dish they will bring. Everyone is responsible for bringing their own beverages. The hosts provide the venue, the paper goods and the plastic ware. Everyone helps with the clean-up. For newcomers it is a great way to meet other people and get to know one another in an informal setting.



In November 2013 we introduced “themed” Anchor dinners, beginning with “Favorite Foods of the 60’s” and it proved to be quite fun! We continue the themed Anchors this year as follows:

- January—“Foods of the British Isles”
- February—“Something French
- March—“Make Mine Vegetarian”
- April—“Greek / Mediterranean”
- May—“Mexican, of course!”
- June—“Italian Pasta Bar”
- July—“Finger Food Appetizers and Dessert”
- August—“Let’s go Cajun / New Orleans”
- September—“Soup, Salad and Bread”
- October—“German / Oktoberfest”

Many thanks to those who hosted an Anchors potluck this past year, and to those hosting in 2014. Your hospitality is appreciated!

Respectively submitted,

Pat Sawyer
Brigitte Bower

Please join us! There is always great food, fun and fellowship!

Buildings and Grounds

The past year has been one of intensive work on our buildings and grounds. The property inspection report completed in February caused us to develop a plan for addressing issues raised in the report.

The plan was a three-part approach prioritizing the needs of our buildings and grounds:

1. Health and safety issues were identified in the report and we gave them our highest priority. We replaced defective furnaces and serviced our air conditioners. The unsafe historic sidewalks on Calle Puente and Avenida Aragon were replaced per city regulations. Other electrical, plumbing, roof, and vermin issues were also corrected.
2. We then focused on routine repairs and replacements such as paint, woodwork, lighting, the purging of excess stored items, landscape irrigation, and redecorating of the Bride's Room.
3. Routine maintenance was performed per our new schedules. Those schedules provide for regular attention to details that will avoid deferred maintenance in the future.

Landscaping issues, such as the dangerous placement of the Hollywood Junipers adjacent to the sanctuary, led us to focus on broader landscaping concerns. A committee has been formed that will begin this month to discuss the future of our landscaping. We see this committee as a vehicle to explore existing issues and to develop plans for the future of our grounds. The completed product of the Landscaping Committee will be presented to the vestry and then to the parish for final action.

Respectfully submitted,

Mike Badstubner



Christian Education

This year we have provided a variety of opportunities to further our Christian Education.

In July, one of our parishioners, Pam Kelley, gave a well-received and attended Adult Forum lecture on the Supreme Court's decision affirming the constitutionality of same-sex marriages. This was an extremely informative discussion regarding one of the major social issues of our time. We hope to have more of these forums in the coming year, and welcome any suggestions for future topics.



Sarah Harrison leads our Sunday School program. Each week she teaches a lesson that correlates with the lessons that we hear in the main service. She has done a fantastic job of keeping our children excited about coming to church. The year was capped with our annual Children's Christmas Pageant, which for many of us was the highlight of the holiday season.

Our Youth Group, Rite 13, for ages 10-13 is led by Gwendolyn Wilson, Father Patrick and more recently, the Rev. Shireen Baker. This group's focus is to enhance the Christian education of our pre-teen and teenage youth through discussions regarding social issues and how they as Christians can make a difference in their community. This group has also performed several service functions including running a game booth at the San Clemente Winter Carnival.

Father Patrick also leads a weekly Bible study group that meets on Wednesday mornings in the library. This group is open to anyone interested in a more in depth study of scripture.

Respectfully submitted,

Tatia Wallett

Daughters of the King St. Theresa of Avila Chapter

The Order of the Daughters of the King (DOK) is a spiritual sisterhood of women dedicated to a life of Prayer, Service and Evangelism. We have made a commitment to Jesus as our Savior, and we follow Him as Lord of our lives. We are an Order for women who are communicants of the Episcopal Church, churches in communion with it, or churches in the Historic Episcopate. Today our membership includes women in the Anglican, Episcopal, Lutheran (ELCA) and Roman Catholic churches.



"The object of this Order shall be the extension of Christ's Kingdom through Prayer, Service, and Evangelism."

We are guided by the Motto of the Order:

For His Sake . . .

I am but one, but I am one.

I cannot do everything, but I can do something.

What I can do, I ought to do.

What I ought to do, by the grace of God I will do.

Lord, what will you have me do?

Members of our chapter are Patty Clarke, Audrey Daigle, Lanneau Miller, Julia Rae Walz, and Katrina Soto.

We are interested in exploring new ways of expanding our prayer life. We attend lectures and other events that feature speakers who address issues of spirituality. We host Women's Quiet Days and provide hospitality for other occasions at the Rector's request. Women of the parish who are interested in learning more about the Order are invited to speak to the Rector, or to any member.

Respectfully submitted,

Katrina Soto

Vice President

Evangelism and Congregational Development

St. Clements' name and presence in our community this year with the help of so many parishioners. Traditional events such as the Cinco de Mayo taco booth in Max Berg Park were held with much success. Father Patrick, Vestry Members, and church members enjoyed a full day of community interaction while making, selling and eating tacos. The Marine Corps Service welcomed service members, family and community and showed the gratitude of St. Clements for the dedication and service of our military families. Summer beach services and cookouts lent a focus on youth and family participation.



A new St. Clement's logo sticker was developed and made its debut on surf wax packages that were given out to the Rite 13 group's beach party. The packages have made their way in Father Patrick's surfing back pack, and are impromptu greetings from the church to local surfers and others. These logo stickers are also used on the new welcome gift baskets that were initiated this year. The baskets, filled with artisan breads, teas and other good things are delivered to newcomers with a personalized welcome card. The response has been very positive and has served as a good way to encourage membership. We hope to continue this effort.

The St. Clements' logo mugs were also revived. This alternative logo as a line drawing of the church was featured on 144 new mugs. The Evangelism and Congregational Development budget was used for the new supply of mugs. All other efforts were donated.

2013 was a busy year and 2014 promises more for our wonderful church community.

With sincere appreciation for the opportunity to participate, respectfully submitted,

Barbara Tornquist

Finance Report

2013 presented a number of financial challenges, which, in recent years, appear to be the norm rather than the exception. The slow financial recovery and continuing, related struggles of some of our families are part of our challenge and our opportunity at St. Clement's.

We completed the year with a \$3,600 surplus, after beginning it with a budgeted \$7,100 deficit. That is a wonderful swing in financial results which was driven by a number of unusual items.

From the revenue side, our pledge income exceeded our budget by over \$12,200. Also, our fund raising, largely driven by the tile program, generated a revenue of almost \$4,800 over budget. In addition, we received a donation which contributed to our significant endowment increase and also provided an additional \$22,000 in general funds.

The outstanding giving performance of our congregation more than offset the unbudgeted costs of our new assistant rector which were about \$26,600.

So we end 2013 with gratitude for the tithing/pledging/donating of our congregants which allow us to have achieved these results. That generosity has also allowed us to increase our endowment fund to over \$150,000, an asset which we expect to generate funding for our missions in years to come.

As is frequently the case, however, there is no "final victory." While pledges as of this date have increased by about \$25,000 over 2013, we have a number of potential expenditures we must find a way to deal with including a full year of the cost of an assistant rector. Also, due to the significant amount of capital expenditures we charged to our reserves in 2013, we must begin to rebuild those reserves to insure proper maintenance for our historic, holy home.

While we report here both positive and negative financial events during 2013, there is one wonderful trend that has continued....and that is the continuing support of our St. Clement's family.

Gratefully and Respectfully submitted,

Curt Bower



Account Number	Account Name	2013 Year End	Year 2013 Budget	% Diff. 2013 Bud. vs Project.	Proposed Year 2014 Budget	% +/- 2014 Budget vs 2013 Budget
Income						
410.000	Plate Offerings	\$ 8,045.00	\$ 9,000.00	89.39%	\$ 8,000.00	88.89%
420.000	Current Pledges	\$ 299,329.00	\$ 287,121.00	104.25%	\$ 324,000.00	112.84%
422.000	Previous Year Pledges	\$ 1,750.00	\$ 1,670.00	104.79%	\$ -	N/A
425.000	One-Time Gifts	\$ 22,228.00	\$ -	N/A	\$ 12,000.00	N/A
	Matching Grant	\$ -	\$ -	N/A	\$ 12,000.00	N/A
430.000	Easter/Christmas/other feasts	\$ 6,505.00	\$ 7,000.00	92.93%	\$ 6,500.00	92.86%
450.000	Interest Income	\$ 34.00	\$ 400.00	8.50%	\$ -	0.00%
490.000	Usage	\$ 27,617.00	\$ 30,000.00	92.06%	\$ 28,000.00	93.33%
492.000	Rectory Rent	\$ 31,525.00	\$ 31,200.00	101.04%	\$ 31,200.00	100.00%
494.000	Fund Raising	\$ 24,771.00	\$ 20,000.00	123.86%	\$ 25,000.00	125.00%
497.000	Special Music Offerings	\$ 2,055.00	\$ 2,600.00	79.04%	\$ 2,000.00	76.92%
498.000	Practice the Tithe	\$ 4,185.00	\$ 5,000.00	83.70%	\$ 4,000.00	80.00%
	Endowment	\$ -	\$ -	N/A	\$ 7,500.00	N/A
	Total Income	\$ 428,044.00	\$ 393,991.00	108.64%	\$ 460,200.00	116.80%

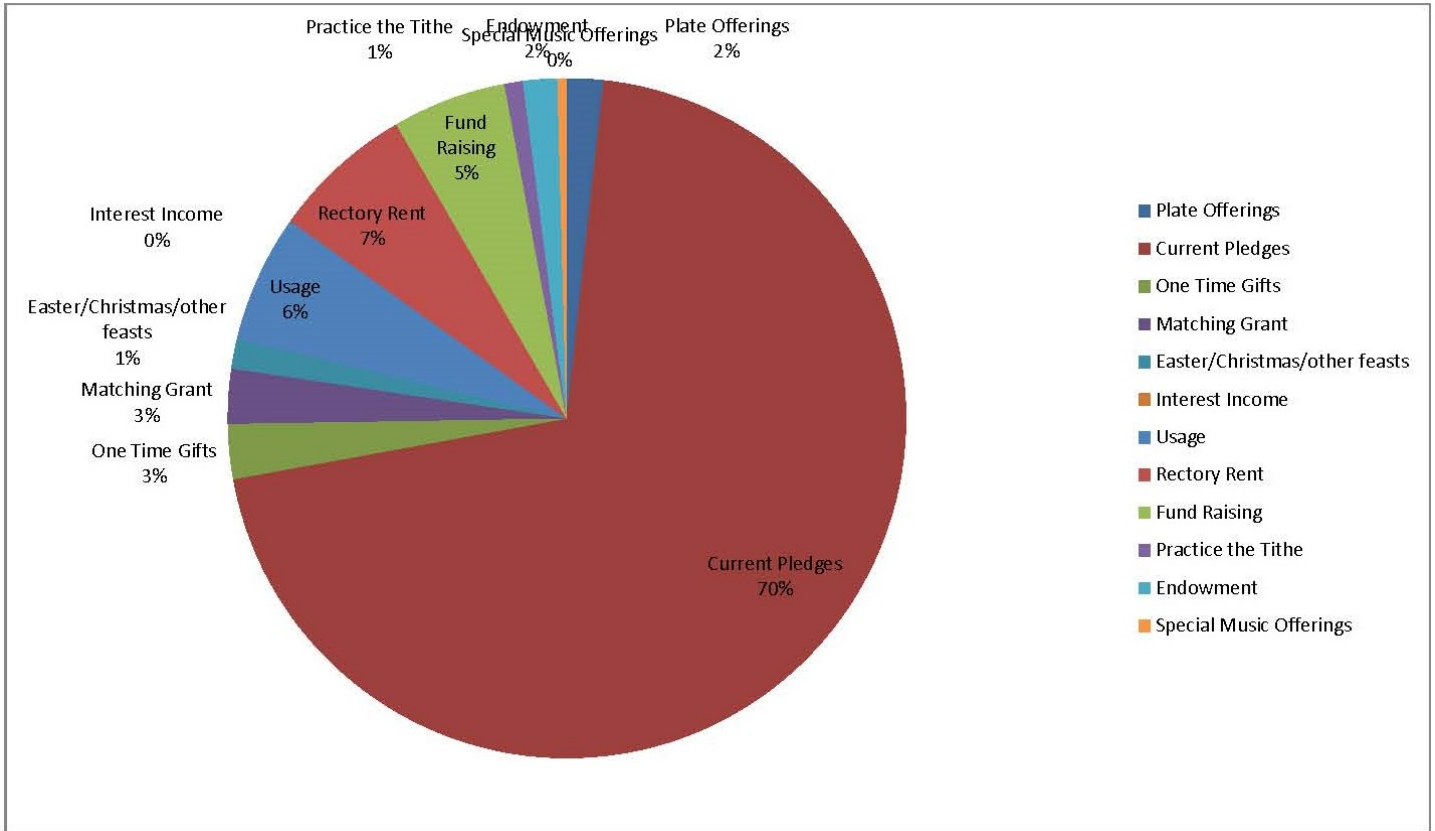
Expense						
501.000	Rector Salary	\$ 40,473.00	\$ 40,473.00	100.00%	\$ 40,473.00	100.00%
501.500	Asst. Rector Salary	\$ 9,166.00	\$ -		\$ 24,444.00	N/A
502.000	Rector Housing	\$ 36,527.00	\$ 36,527.00	100.00%	\$ 36,527.00	100.00%
502.500	Asst. Rector Housing	\$ 8,450.00	\$ -		\$ 22,533.00	N/A
502.600	Rector's Social Security	\$ 4,331.00	\$ 5,775.00	75.00%	\$ 5,775.00	100.00%
502.700	Asst. Rector's Social Security	\$ 440.00	\$ -		\$ 3,523.00	N/A
507.000	Rector Continuing Ed. Reimb.	\$ 2,152.00	\$ 1,500.00	143.47%	\$ 2,000.00	133.33%
507.500	Asst. Rector's Cont. Ed. Reimb.	\$ 500.00	\$ -		\$ 1,500.00	N/A
543.560	Rector Auto Reimbursement	\$ 1,062.00	\$ 1,500.00	70.80%	\$ 1,000.00	66.67%
543.600	Asst. Rector Auto Reimb.	\$ 427.00	\$ -		\$ 1,500.00	N/A
	Total Clergy Salary	\$ 103,528.00	\$ 85,775.00	120.70%	\$ 139,275.00	162.37%
511.000	Rector Pension	\$ 14,900.00	\$ 14,900.00	100.00%	\$ 14,900.00	100.00%
511.500	Asst. Rector Pension	\$ 3,434.00	\$ -		\$ 9,090.00	N/A
512.000	Rector Insurance	\$ 14,413.00	\$ 12,096.00	119.16%	\$ 12,096.00	100.00%
512.250	Rector Sabbatical Fund Expense	\$ 3,000.00	\$ 4,000.00	0.00%	\$ -	N/A
512.500	Asst. Rector Insurance	\$ 3,345.00	\$ -	0.00%	\$ 8,063.00	N/A
516.000	Rector Clergy Conference	\$ -	\$ 800.00	0.00%	\$ -	0.00%
518.000	Substitute Clergy	\$ 1,950.00	\$ 2,500.00	78.00%	\$ -	0.00%
518.500	Rector Expense Allowance	\$ 1,604.00	\$ 1,200.00	133.67%	\$ 1,200.00	100.00%
	Asst. Rector Expense Allowance	\$ -	\$ -		\$ 1,200.00	N/A
	Total Clergy Support	\$ 42,646.00	\$ 35,496.00	120.14%	\$ 46,549.00	131.14%

Account Number	Account Name	2013 Year End	Year 2013 Budget	% Diff. 2013 Bud. vs Project.	Proposed Year 2014 Budget	% +/- 2014 Budget vs 2013 Budget
521.000	Office Manager Salary	\$ 44,200.00	\$ 44,200.00	100.00%	\$ 44,200.00	100.00%
524.000	Sexton Salary	\$ 14,969.00	\$ 17,980.00	83.25%	\$ 17,000.00	94.55%
524.010	Sexton Overtime/Substitute	\$ -	\$ 600.00	0.00%	\$ -	0.00%
525.000	Bookkeeper	\$ 10,111.00	\$ 8,400.00	120.37%	\$ 8,400.00	100.00%
526.000	Staff Social Security - FICA	\$ 6,643.00	\$ 8,000.00	83.04%	\$ 8,000.00	100.00%
527.000	Staff Insurance	\$ 8,674.00	\$ 8,195.00	105.85%	\$ 8,195.00	100.00%
527.500	Staff Pension	\$ 4,887.00	\$ 8,355.00	58.49%	\$ 5,500.00	65.83%
529.000	Staff Miscellaneous	\$ 1,581.00	\$ -		\$ -	
	Total Office Staff	91,065.00	95,730.00	95.13%	91,295.00	95.37%
531.000	Church School Expenses	\$ 1,400.00	\$ 750.00	186.67%	\$ 750.00	100.00%
531.100	Youth Activities Expenses	\$ 161.00	\$ 200.00	80.50%	\$ 200.00	100.00%
532.100	Church School Director Salary	\$ 8,200.00	\$ 8,200.00	100.00%	\$ 8,200.00	100.00%
536.000	Nursery Care/Babysitting	\$ 2,443.00	\$ 3,000.00	81.43%	\$ 4,500.00	150.00%
	Total Youth	12,204.00	\$ 12,150.00	100.44%	13,650	112.35%
542.000	Special Music/Substitute	\$ 4,045.00	\$ 5,000.00	80.90%	\$ 2,900.00	58.00%
543.000	Music/Supplies/Instruments	\$ 618.00	\$ 700.00	88.29%	\$ 700.00	100.00%
545.000	Choir Master	\$ 21,500.00	\$ 21,500.00	100.00%	\$ 22,000.00	102.33%
546.000	Section Leader - Choir	\$ 12,970.00	\$ 13,000.00	99.77%	\$ 12,880.00	99.08%
547.000	Organ Maintenance	\$ 200.00	\$ 200.00	100.00%	\$ -	0.00%
	Total Music	39,333.00	\$ 40,400.00	97.36%	38,480	95.25%
553.000	Church & Office Supplies	\$ 5,009.00	\$ 5,200.00	96.33%	\$ 5,000.00	96.15%
554.000	Print & Copy Expense	\$ 7,313.00	\$ 8,400.00	87.06%	\$ 7,600.00	90.48%
555.000	Postage	\$ 2,095.00	\$ 1,800.00	116.39%	\$ 1,900.00	105.56%
556.000	Telephone	\$ 6,118.00	\$ 4,800.00	127.46%	\$ 5,500.00	114.58%
556.500	Telephone Lease/Maintenance	\$ 716.00	\$ 601.00	119.13%	\$ 600.00	99.83%
557.000	Bank Charges and Fees	\$ 538.00	\$ 150.00	358.67%	\$ 360.00	240.00%
558.000	Computer Supplies	\$ 1,442.00	\$ 750.00	192.27%	\$ 600.00	80.00%
559.000	Administration - Misc. Expense	\$ 2,617.00	\$ 2,000.00	130.85%	\$ 2,000.00	100.00%
	Total Administration	25,848.00	\$ 23,701.00	109.06%	\$ 23,560.00	99.41%
561.000	Vestry Retreat/Annual Meeting	\$ 473.00	\$ 700.00	67.57%	\$ 1,050.00	150.00%
563.000	Social Functions	\$ 967.00	\$ 1,200.00	80.58%	\$ 1,200.00	100.00%
564.000	Adult Education	\$ 133.00	\$ 200.00	66.50%	\$ -	0.00%
565.000	Coffee & Supplies	\$ 1,301.00	\$ 1,400.00	92.93%	\$ 1,400.00	100.00%
568.000	Worship	\$ 808.00	\$ 1,000.00	80.80%	\$ 1,000.00	100.00%
569.000	Pastoral Care	\$ 55.00	\$ 100.00	55.00%	\$ 100.00	100.00%
	Total Parish Life	\$ 3,737.00	\$ 4,600.00	81.24%	\$ 4,750.00	103.26%

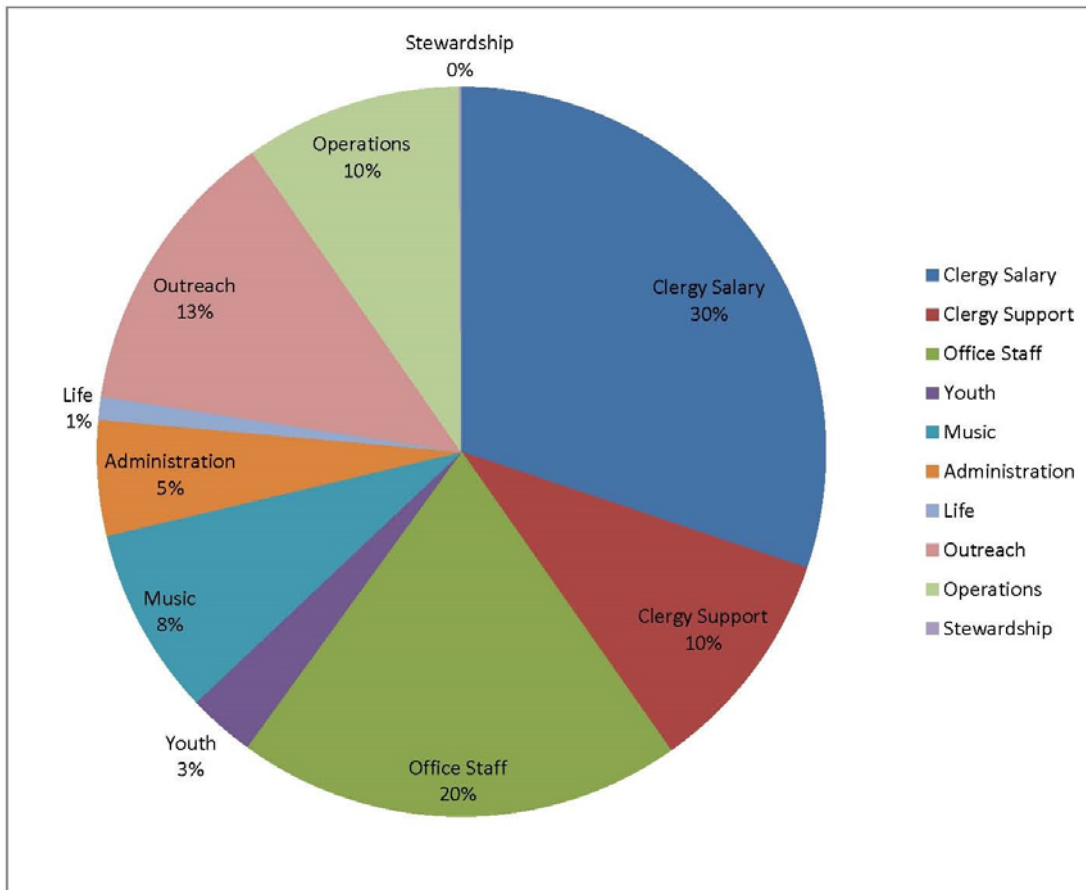
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571.000	Mission Share	\$ 44,025.00	\$ 44,025.00	100.00%	\$ 48,143.00	109.35%
572.000	Outreach	\$ 9,684.00	\$ 10,000.00	96.84%	\$ 10,000.00	100.00%
573.000	Memorial Tiles	\$ 1,662.00	\$ -		\$ 1,275.00	
	Total Outreach	\$ 55,371.00	\$ 54,025.00	102.49%	\$ 59,418.00	109.98%
581.000	Advertising	\$ 2,012.00	\$ 1,500.00	134.13%	\$ 1,000.00	66.67%
583.000	General Insurance & Bonds	\$ 13,250.00	\$ 13,350.00	99.25%	\$ 13,500.00	101.12%
583.100	Taxes (Sales & Church Property)	\$ 23.00	\$ -		\$ 500.00	
584.000	Utilities - Gas	\$ 2,023.00	\$ 2,400.00	84.29%	\$ 2,400.00	100.00%
584.100	Utilities - Electricity	\$ 5,672.00	\$ 6,300.00	90.03%	\$ 5,800.00	92.06%
584.200	Utilities - Water	\$ 4,140.00	\$ 3,200.00	129.38%	\$ 3,700.00	115.63%
584.300	Garbage Collection	\$ 1,499.00	\$ 1,500.00	99.93%	\$ 1,500.00	100.00%
585.500	Pest Control	\$ 729.00	\$ 786.00	92.75%	\$ 790.00	100.51%
586.000	Gardener	\$ 3,178.00	\$ 3,000.00	105.93%	\$ 3,200.00	106.67%
587.000	Maintenance Supplies/Repairs	\$ 13,046.00	\$ 10,000.00	130.46%	\$ 6,000.00	60.00%
587.100	Rectory - Repairs	\$ 440.00	\$ 500.00	88.00%	\$ 600.00	120.00%
587.150	Ongoing Rectory Expenses	\$ 1,103.00	\$ 2,952.00	37.36%	\$ 1,872.00	63.41%
587.200	Rectory - Taxes	\$ 1,026.00	\$ 1,000.00	102.60%	\$ 1,000.00	100.00%
587.500	Termites	\$ 666.00	\$ 850.00	78.35%	\$ 850.00	100.00%
588.000	Building Security	\$ 1,412.00	\$ 1,200.00	117.67%	\$ 1,600.00	133.33%
	Total Operations	\$ 50,219.00	\$ 48,538.00	103.46%	\$ 44,312.00	91.29%
591.000	Pledge Envelopes	\$ 491.00	\$ 500.00	98.20%	\$ 500.00	100.00%
	Total Stewardship	491.00	\$ 500.00	98.20%	\$ 500.00	100.00%
	Total 2013 Expenses	424,442.00				
	Total 2013 Income	428,044.00				
	Total 2014 Expenses				\$ 461,789.00	
	Total 2014 Projected Income				\$ 460,200.00	
	Projected Deficit				\$ (1,589.00)	

2014 Proposed Budget Income Chart



2014 Proposed Budget Expense Chart



Flower Guild

Parishioners have an opportunity to participate in the flowering of the church each Sunday by making donations toward the purchase of altar arrangements. This is a great way to celebrate a special occasion or a loved one. A flower sign-up and be found in the Parish Hall.

Flowers add much beauty to our church worship. The Flower Guild works with the Altar Guild to make that beauty happen!

The Guild is especially busy at the time of Palm Sunday, Easter and Christmas. Palming and greening wouldn't be possible without the generosity and help of Rod Rodriguez and his employees. Thank you, Rod, Gloria and crew. Also a special thank you to Debby Neville, our resident designer and to Marcia Mohler, faithful Guild member.

We are always looking for fellow parishioners who love working with flowers. Please join us. What a wonderful way to serve Saint Clement's!

Respectfully submitted,

Sue King



Latino Ministry

2013 marks the 24th year of Latino Ministry at St. Clement's. Some of our members have been attending here for many of those 24 years and some are relative newcomers. We give thanks for all and especially the many that help with church activities and each Sunday's service.

Elvira Carrillo, Diana Olmedo, Consuelo Mejia-Rojas, Alejandra Martinez are our loyal Altar Guild for the noon service. Kevin and Fatima Delgado, and their cousins Luis and Alan Olmedo, are willing acolytes almost every Sunday.



Many parishioners offer their services as lectors. And almost every Sunday, after the service, we enjoy a delicious meal prepared by Tomás Jimenez, our official 'chef.' We also appreciate the continued musical leadership of Tom Fahney.

As a fund raiser, we again hosted our Cinco de Mayo booth for the San Clemente's annual celebration. We sold our carne asada tacos, chips and salsa and a punch, *Jamaica*. Margarita Farias and Patty Clarke helped to organize the event and many parishioners took part in preparing and selling the tacos.

During the year on Thursday afternoons, several noon parishioners would accompany Fr. Patrick on evangelism walks around the neighborhood engaging folks in conversations about St. Clement's.

We were pleased to welcome Mother Shireen to St. Clement's as deacon and congratulate her on her Ordination to the Priesthood.

On Sunday, December 8th we celebrated a festive *misa* for the Virgin of Guadalupe with mariachis and the First Communion of Zuriel and Misael Hernandez. Their father, Francisco, prepared delicious food for the entire parish.

And finally, we give thanks for the presence of Fr. Patrick and his loving spiritual guidance.

Note from Alejandra: *Muchísimas gracias for the honor of serving on the Vestry on behalf of the Latino congregation for these past 3 years.*

Respectfully submitted,

Patty Clarke

Alejandra Martínez

Memorial Committee

The purpose of this committee is to assure appropriate designation of memorial funds established by families in lieu of flowers, following the loss of a loved one. The committee presents suggested memorials from which the families may select, seek vestry approval, and when obtained, commence with projects.

Memorial Committee: Tom Colt



Meetings: occurred in conjunction with the planning and purchasing of the memorial plaques.

Account balance as of January 2013: \$13,403.24

Receipts credited to the following memorials:

Sally Ashbaugh Richmond	125.00
Ruth Hansen	25.00
Charles Walz	675.00
Newton Edwards	225.00
Virginia Soto	25.00

Interest Income	4.26
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Total Income: 1,079.26

Disbursements:

Piano Fund	2,500.00
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Total Disbursements: 2,500.00

Balance as of December 2013: \$11,982.50

Respectfully submitted,

Tom Colt

Outreach

Deuteronomy 15:11

Therefore I command you, "You shall open wide your hand to your brother, to the needy and to the poor, in your land."

The Outreach ministry of St. Clement's is a true program of the entire church community.

Many St. Clement's parishioners are directly engaged in faith-based service: teaching and assisting the Peaceful Warrior program, volunteering at the iHOPE thrift store, providing Christian education at St. Clement's, making sandwiches for the hungry. This is a loving and giving community, and the list of contributions is long.



Through your pledges to the church, St. Clement's contributed more than [\\$40,000](#) in 2013 as our "Mission Share" to the Los Angeles Diocese, which distributes funds to worldwide mission activity.

The St. Clement's Vestry allocates an additional \$10,000 a year directly from the church. We have chosen to provide those funds to local faith-based nonprofit ministries.

Welcome Inn food for the homeless: More than 750 nutritious sack meals were prepared by the three service congregations of St. Clement's and distributed to the homeless in Capistrano Beach as part of the ecumenical Welcome Inn program, which was started 26 years ago. Parishioners work together to pack the lunches on the third Sunday of every month in Okie Hall, rotating among the three services. The St. Clement's Outreach budget funds the purchase of food for this program. <http://www.welcomeinnoc.com/about.htm>

Family Assistance Ministries (FAM) is providing food, shelter, and client aid to thousands of people in South Orange County, as well as collaborating with other social services organizations to provide referrals and medical screenings, immunizations, eye glasses, and more. FAM receives \$200 a month from the St. Clement's Outreach budget. Rite 13 youth and adults participated in the 26th annual Hunger Walk in October. St. Clement's parishioners also contributed toys, children's clothing, and gift cards to the Christmas collection for youth. <http://www.family-assistance.org/>

Mary Erickson Community Housing promotes the well-being of working families in Southern California by increasing and preserving the supply of affordable housing. MECH established the first affordable housing complex in San Clemente and has since grown to include multiple properties and developments serving hundreds of families in Southern California. St. Clement's is a sponsor of the annual fundraise Sunset at Salt Creek, which many parishioners attend. St. Clement's pledges \$200/month to this organization. www.maryerickson.org

iHOPE is a faith-based organization serving the homeless and poor in south orange county. They provide showers, laundry facilities, internet access, bus passes, and counseling to the needy, with a goal of helping people find employment. They have had some wonderful successes in getting people back on their feet and in the workforce, and are also challenged by many homeless people who have significant problems and great need. St. Clement's pledges \$200/month to this organization. www.ihopecoc.org

In January, 2013 St. Clements hosted Father William Beers from Food for the Poor, which is the largest international relief and development organization in the U.S. It annually feeds millions of hungry people in the Caribbean and Latin America. Parishioners donated more than \$1,000 to this charity as a result of the visit. <http://www.foodforthe poor.org/>

Respectfully submitted,

Judy Johnson

Parish Life

It's been another fun year at St. Clements. We had so many occasions to get together and as you all know, going to our Church makes everybody hungry. Thanks to many Volunteers and good Cooks in our Parish we made a feast out of every occasion.

Each of the following was an opportunity for our church members to come together for fun and fellowship in 2013.



January

The Annual Meeting Brunch hosted by Lanneau Miller

February

Shrove Tuesday Pancakes hosted by Gwendolyn Wilson and our Youth Group

March

St. Patrick's Day Lunch hosted by Heather Pechous

May

Cinco de Mayo Taco Booth hosted by our Latino Congregation. Always a very successful fundraiser.

April

Maundy Thursday hosted by St. Clements

July

Beach Party and Parish Picnic. Special thanks to Peter Shikli, Marc Allen and the Kirkpatricks for lending a helping hand.

September

Founders Day Brunch hosted by Parish Life, with thanks to many Volunteers. It was a big Success!

November

Marine Corps Birthday hosted generously by Char Bailey Crowe in Memory of Don Crowe

December

Cleaning and Greening of the Church Supper hosted by Brigitte Bower and Gerri Knapp. A German delight bar none!

Many thanks again to all who volunteered their time and talents to help make the above events become a success.

COFFEE HOUR is probably our oldest and most regular fellowship event. Please look for the sign up sheet in the Parish Hall on Sundays. Make it your own Ministry, and enjoy the love and thanks from all your fellow Church Members.

Respectfully submitted,

Gerri Knapp

Pastoral Care

2013 brought the parishioners together in many forms of worship and prayer. We honored Lent with a weekly evening Lenten series, a prayerful holy week, and celebrated Christ's resurrection beginning with Holy Saturday evening through Sunday sunrise, and morning Easter Sunday services.

During Advent we came together in both prayer and fellowship with a weekly evening prayer service followed by a reception in the library. Under the leadership of Mother Shireen, the women of St. Clement's were offered the opportunity to break from the busy holiday season with a Saturday spiritual Advent women's quiet day. We celebrated Christmas with an outstanding family mass on Christmas Eve, an early "midnight carols and Mass" and Christmas Day Services.



Throughout the year St. Clement's offered an opportunity for everyone to participate in worship and prayer service through daily morning prayer, which was extended to 5 days per week; a monthly healing prayer service after each service; and the annual blessing of our pets in October. We celebrated the Marine Corp Birthday in November and St. Clement's Founders Day in September. Bible Study continued to be held weekly on Wednesday mornings, and Sunday Episcopal 101 classes were introduced in September.

Respectfully Submitted,

Tina English

Parish Statistics

Services	2008	2009	2010	2011	2012	2013
Baptisms	7	10	18	11	11	8
Confirmations	4	5	13	0	0	0
Marriages	11	1	4	2	2	4
Burials	12	5	7	7	8	6
Home Communion	498	322	196	237	313	193

Parish Statistics continued, next page

Pastoral Care (Continued)

		2008	2009	2010	2011	2012	2013
Average Sunday Attendance	8:00 AM	42	42	44	40	39	35
(not including Easter and Christmas)	10:00 AM	95	91	83	74	84	81
Spanish	12:00 PM	33	28	33	30	27	27
Average Sunday & Sat. evening (all services), excluding Easter & Christmas		170	161	160	144	147	143
Average Sunday & Sat. evening (all services), including Easter & Christmas		180	168	167	151	152	148
Peace Mass	8:00 AM	44	47	36	38	35	33
	10:00 AM	106	101	89	102	70	93
Ash Wednesday	7:00 AM	11	13	11	15	13	16
	11:30 AM	24	36	18	25	36	35
	6:00 PM	31	35	19	38	31	30
Spanish	7:00 PM	65	50	50	75	34	49
Celtic Mass (St. Patrick)	10:00 AM	85	130	101	82	97	155
Palm Sunday	8:00 AM	43	63	60	42	47	49
	10:00 AM	112	119	115	93	110	99
	12:00 PM	50	60	45	60	29	27
Maundy Thursday	6:00 PM	80	85	75	51	43	54
Good Friday	12:00 PM	55	65	35	45	37	44
Via Crucis Spanish		n/a	4	n/a	15	9	6
Easter Vigil	7:30 PM	80	68	95	60	71	32
Easter Sunday	6:00 AM	25	23	21	21	22	30
	8:00 AM	100	78	80	92	55	70
	10:00 AM	210	270	180	150	190	205
Spanish	12:00 PM	60	45	75	47	40	37
Pentecost	8:00 AM	46	43	44	36	46	37
	10:00 AM	101	89	74	78	101	90
Spanish	12:00 PM	80	25	14	25	22	32

Vestry Candidate: Peter Knapp

Born: New York City June, 1934

Education: BS, Physics, The University of the South
MS, Radiological Physics, Harvard School of Public Health

Retired Jan 1, 2000



Prior to retirement I spent my career as a Health Physicist (the field of Radiation Protection). I spent about 10 years in the federal government in what started as the Atomic Energy Commission and later

became the Nuclear Regulatory Commission. I spent about 5 years working for the International Atomic Energy Agency (half that time in Iran, and half in South Korea). The remaining 20 years were spent working in private industry (the last 17 years as Health Physics Manager at the San Onofre Nuclear Generating Station).

After retirement I became bored, and spent some time in volunteer work as an ombudsman visiting residential care facilities for the elderly. I also joined the South Coast Literacy Council (another voluntary organization) and for the last 9 years I have taught English to Non-English speakers on Friday nights at Saint Clements, as San Clemente Center Director (an overblown title as the classes are very small).

I also do private consulting in Radiation Protection and spend 10 or 12 hours per week doing private tutoring in Math and Science. From time to time I also work for the Orange County Department of Education in the Alternative Education Program (ACCESS).

It might be of some interest to know that my father was an Episcopal Minister and that I spent my 7th and 8th years living at a Harry-Potter-like school (for the 50 boys who made up the soprano section) at the Cathedral of Saint John the Devine in New York City.

I have been a member of Saint Clement's congregation for about 9 years. Although I like the Eight O'clock Service because there is a minimum of interests and activities which interfere with interaction with God, I hope to contribute to the health and growth of the organization (my neighbors).

Respectfully submitted,

Peter Knapp

Please see insert for additional Vestry Candidate biographies

This space is provided for your notes

